

## Press Release

The High Commission of India, London / Consulates General of India in Birmingham and in Edinburgh are pleased to announce the Outsourcing of Visa, OCI, Passport and select consular services to VFS effective 1<sup>st</sup> March 2015.

VFS will be opening **14 application centres** across UK for the convenience of applicants for Visa, OCI, Passport and other consular services. 10 offices will be operational from 2<sup>nd</sup> March 2015 and remaining 4 offices will be operational from 14<sup>th</sup> March 2015.

VFS will introduce Online Appointment System for all services for the convenience of the applicants across the UK. All applicants will be required to book an appointment online to submit their applications at the respective India application centres, as per the jurisdictions below. **No applications via post will be accepted** at High Commission of India, and **its respective consulates in Birmingham and Edinburgh** or at the Applications Centres managed by VFS across UK from **14<sup>th</sup> March 2015**.

### Jurisdiction information

Applicants wish to submit their applications at any of the 3 offices in London (Goswell Road, Hounslow, Paddington), Bristol, Cardiff and Belfast must select UK- London as Jurisdiction, while filling the application form Online for Visa, OCI and Indian Passport Services.

Applicants wish to submit their applications at offices in Birmingham, Leicester, Manchester, Liverpool, Bradford and Newcastle must select UK- Birmingham as Jurisdiction, while filling the application form Online for Visa, OCI and Indian Passport Services.

**Applicants residing in Scotland** wish to submit their applications in **Edinburgh** or **Glasgow** must select **UK-Edinburgh** as Jurisdiction, while filling the application form Online for **Visa, OCI and Indian Passport Services**.

### **Services Available at Application Centres:**

Multilingual Staffs, waiting Lounge, Photo Booth, Photo Copy, and Passport return by secured courier, Information helpdesk, and Internet Kiosk facilities.

**Opening hours of the application centres:**

08:30 -15:30 Hours (Monday to Friday, excluding Consular holidays)

For further details please visit **VFS Website** <http://in.vfsglobal.co.uk/> . The detailed information on the website about all services will be available from 23<sup>rd</sup> February 2015 onwards.

**List of Application Centres – United Kingdom**

	City	Address of the offices	Opening Date
1	London - Goswell Road	142-148 Goswell Road, London EC1V 7DU	2nd March 2015
2	London - Hounslow	The Vista Centre First Floor – Part A Block 50 Salisbury Road Hounslow TW4 6JQ	2nd March 2015
3	London- Paddington	Battleship Building, 179 Harrow Road, London W2 6NB	14th March 2015
4	Birmingham	5 -14 South Road, Smethwick, Birmingham, B67 7BN	2nd March 2015
5	Edinburgh	1 Rennie's Isle, Leith, Edinburgh EH6 6QT	2nd March 2015
6	Manchester	1st Floor, 18-22 Mosley Street, Manchester, M2 3AG, United Kingdom	2nd March 2015
7	Belfast	55-59 Adelaide St Belfast BT2 8FE	2nd March 2015
8	Bristol	Suite 102A, QC30 Queen Charlotte Street, Bristol BS1 4HJ	14th March 2015
9	Bradford	Skipton Chamber 16-18 North Parade, Bradford, BD13HT	14th March 2015
10	Newcastle	Gunner House, Neville Street, Newcastle Upon Tyne NE1 5DF	14th March 2015
11	Cardiff	Temple Court - 13a Cathedral Road, Cardiff CF11 9HA	2nd March 2015
12	Liverpool	The Corn Exchange, Fenwick, Liverpool , L2 7QL	2nd March 2015
13	Leicester	Peepul's Centre, Leicester	2nd March 2015
14	Glasgow	2nd Floor, 134 Berkeley Street, Glasgow, G3 7HY	2nd March 2015

**Consular Services for which applications are required to be submitted at VFS Centres**

- I. Attestation of Documents (Birth/Death/Marriage/Educational Certificates etc.)
- II. Attestation of Commercial Documents/ Company Documents
- III. Attestation of Documents for Making Application for Allotment of Director Identification Number (DIN)
- IV. Attestation of Documents for Making Application for Allotment of Permanent Account Number (PAN) in respect of UK Based Companies or Individuals
- V. Police Clearance Certificate (PCC)
- VI. NRI Certificate/ NRI Parity Certificate
- VII. Attestation of Copy of Indian Passport or any Other Miscellaneous Certificate (s) based on Indian Passport
- VIII. Attestation of Sponsorship Letter for Visit of a Person from India to the UK
- IX. Certificate for Transporting Human Ashes/ Human Remains to India.

**Consular Services for which applications are required to be submitted in person at the Consular Section of the High Commission of India, London or CGI, Edinburgh or CGI Birmingham**

- i. Attestation of Power of Attorney (PoA)/Affidavit (s) relating to Civil Matters
- ii. Attestation of Power of Attorney (PoA)/Affidavit (s) relating to Property/ Financial Matters
- iii. Execution of Will/ Gift Deed
- iv. Life Certificate for Pension Purpose or for any Other Purpose
- v. Certificate for Transporting Dead Bodies to India
- vi. Sworn Affidavit for Issuance of Passport to a Minor Child Residing in India
- vii. Birth registration of Children eligible for Indian nationality
- viii. Solemnization/Registration of Marriage under the Foreign Marriage Act, 1969